

ELECTION GUIDELINES

All YMCA Center for Civic Engagement conferences are 100% student run. Each year delegates attending the conference have the opportunity to run for the next year's leadership positions. Some roles are selected by the entire conference; others are elected by their specific components.

GUIDELINES FOR SCHOOLS:

Any qualifying student may seek any available office by running in the general conference election or by running in his/her respective component during the conference, with the following restrictions:

- No candidate will be eligible to seek the office of Security Council President without having first served as a Security Council Delegate.
- No candidate will be eligible to seek the office of International Court of Justice President Justice without having first served as an ICJ lawyer.
- No school shall run more than 5 candidates on the general ballot, no more than 2 may be for the office of General Assembly Vice-President.
- The offices of President of the International Court, Justices, ICJ Liaison, Video Producer, Video Editor, Print Managing Editor, Print Layout Editor, and Security Council President will be elected by the current ICJ, DPI, and Security Council at the conference. If you have students wishing to run for these offices, they DO NOT count toward your total number of candidates. Students may seek these ICJ, DPI, and Security Council offices even if you are already running 5 candidates in the full conference election.
- Should there be offices sought by no candidate, students to fill those positions shall be appointed by the YMCA Center for Civic Engagement.

GUIDELINES FOR CANDIDATES:

- From the time he/she decides to run until the end of the conference, a candidate will conduct him/herself and the campaign according to the YMCA core values of honesty, caring, respect and responsibility. A YMCA campaign is about servant leadership and why you are suited to the office, not why your opponents are not. There should be no personal or underhanded attacks in your campaign.
- All candidates must submit a campaign speech to the YMCA Center for Civic Engagement Administration for approval by the designated deadline.
- A candidate MUST submit his/her pre-conference assignment by the deadline appropriate for his/her component. Late or unsubmitted assignments will disqualify a candidate from the election.
- No candidate shall spend more than \$100.00 on materials to be used in his/her campaign. Donated materials are included in this amount.
- All campaign material must be Y-Rated.
- No candidate shall distribute candy or food of any kind.
- NO STICKERS may be used for campaigning.
- Any signs placed in common conference areas by candidates MUST be displayed on easels or other types of floor mounts. Nothing may be taped or otherwise affixed to hotel walls. The YMCA will NOT provide easels.
- ALL candidate campaign materials MUST be removed from the conference center prior to the dance on Saturday night.
- Current officers MAY NOT display support for any candidates, unless they are candidate—in which case, they may campaign for themselves.

AVAILABLE OFFICER POSITIONS AND REQUIREMENTS

SECRETARY GENERAL

The Secretary General is the servant administrator of the Model United Nations. This officer will be presiding over the conference as a whole, giving speeches, advancing an agenda, and setting the tone of the conference. Additionally, s/he will preside over the Secretariat and direct the activities of the Secretaries, approving their activities and giving assignments when necessary. The Secretary General will lobby for his or her agenda, and, at the request of another component, answer questions and provide information to that component in the form of speeches and/or reports. The Secretary General will be responsible for planning and executing two Summits during the conference. The Secretary General must enjoy researching international concerns, be able to write clearly, and be comfortable with public speaking. The Secretary General will be expected to have read all resolutions prior to attending the conference, and to develop a comprehensive lobbying agenda. This officer will be responsible for making a minimum of two speeches to the entire conference, including an opening address in which s/he will focus attention on certain world concerns and outline an agenda for the conference. Requirements for this position include:

- **Attendance at two (2) Model United Nations Conferences (Attendance in the election year does count as one of the 2)**
- **Candidate MUST have one year of experience in the Secretariat (experience in the election year does count) OR spend 1.5 consecutive hours shadowing the Secretary General in the election year**
- **Advisor Approval**
- **Delivery of 1 candidate speech outlining his/her qualifications and vision**
- **Candidate speeches MUST be ISSUE-BASED and submitted by the designated conference due date.**

GENERAL ASSEMBLY PRESIDENT

The General Assembly President will preside over the General Assembly and Plenary sessions. The President will chair a committee with the assistance of a clerk. He/she must be knowledgeable in parliamentary procedure and be comfortable with public speaking. It is extremely important this officer have a good understanding of what issues can be handled by the General Assembly vs. Security Council/International Court of Justice. The President will be expected to have read all resolutions prior to attending the conference. This officer will be responsible for speaking in front of the entire conference. Requirements for this position include:

- **Attendance at two (2) Model United Nations Conferences (Attendance in the election year does count as one of the two)**
- **Candidate MUST have one year of experience as a United Nations Member Country**
- **Advisor Approval**
- **Delivery of 1 candidate speech outlining his/her qualifications and vision**
- **Candidate speeches MUST be ISSUE-BASED and submitted by the designated conference due date.**

GENERAL ASSEMBLY VICE PRESIDENT

Eight (8) students will be elected to serve as General Assembly Vice-Presidents. These officers will assist the General Assembly President in presiding over General Assembly and Plenary sessions. Like the General Assembly President, all Vice-Presidents will chair a committee with the assistance of a committee clerk. An ideal Vice-Presidential candidate should be knowledgeable in parliamentary procedure as well as what issues can be handled by the General Assembly vs. Security Council/International Court of Justice. All Vice-Presidents will be expected to read all resolutions prior to attending the conference. Requirements for General Assembly Vice-Presidents include:

- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Candidate MUST have one year of experience as a United Nations Member Country (This means if a candidate is running her first year at the conference, she MUST be a member country)**
- **Advisor Approval**
- **Delivery of 1 candidate speech outlining his/her qualifications and vision**
- **Candidate speeches MUST be ISSUE-BASED and submitted by the designated conference due date.**

GENERAL ASSEMBLY LIAISON

Three (3) students will serve as General Assembly Liaisons. While serving at the conference, the liaisons will address questions about procedure and handle assignments for intent speeches. S/he must be knowledgeable in parliamentary procedure and will be asked to chair a committee. The Liaison will be responsible for communicating with the Security Council, the Secretariat, the Department of Public Information, and the International Court of Justice, including handling of resolutions and escorting country teams to/from other components as they are summoned. The General Assembly Liaisons shall set the docket for each chamber following calendar committee and shall be responsible for the physical possession of all resolutions when the General Assembly is not in session. Requirements include:

- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Advisor Approval**
- **Delivery of 1 candidate speech outlining his/her qualifications and vision**
- **Candidate speeches MUST be submitted by the designated conference deadline.**

SECURITY COUNCIL PRESIDENT

The Security Council President will preside over the Security Council while representing a country on the Security Council. S/he must be knowledgeable in the Security Council agenda and have an understanding of what issues are to be handled by the Security Council vs. General Assembly/International Court of Justice. S/he will read ALL resolutions prior to the conference and determine if any have content to be handled by the Security Council instead of General Assembly. This officer will be responsible for making a minimum of two speeches to the entire conference at opening/closing ceremonies. Security Council President nominations will occur within the component during the conference. Voting for Security Council President will occur within the component. Requirements include:

- Attendance at two (2) Model United Nations Conferences (Attendance in the election year does count as one of the 2)
- Candidate MUST have one year of experience as a Security Council member. (Attendance in the election year does count)
- Advisor Approval
- Delivery of 1 candidate speech to other members in the Security Council outlining his/her qualifications and vision
- Candidate speeches MUST be ISSUE-BASED.

SECURITY COUNCIL LIAISON

The Security Council Liaison will assist the Security Council President in any needs as they arise. S/he will summon patrons from the General Assembly as necessary, make copies of any documents, and assist the Security Council President in researching existing resolutions to determine if they need to be handled by the Security Council. The Liaison will also be in communication with the Secretariat. Requirements for this position include:

- Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)
- Advisor Approval
- Delivery of 1 candidate speech outlining his/her qualifications and vision
- Candidate speeches MUST be ISSUE-BASED.

PRESIDENT OF THE INTERNATIONAL COURT OF JUSTICE

This officer will be elected from the current or past justices. S/he is responsible for thoroughly researching the cases both prior to and during the conference, and by actively and enthusiastically participating in lawyer questioning and Court deliberations. The president must also remember the importance of decorum, the dignity with which they behave and that they require all in the courtroom observe. The president of the ICJ is responsible for ensuring that his/her bench comes prepared to the conference. S/he will preside over all cases, handle the tie-breaking vote in a case, preside over deliberations and deliver the ruling to the courtroom following deliberation. Like the Secretary General and Security Council President, the President of the International Court of Justice will be responsible for making a minimum of two speeches to the entire conference at opening/closing ceremonies.

- Attendance at two (2) Model United Nations Conferences (Attendance in the election year does count as one of the 2)
- One (1) year service as an International Court Justice (Serving in the election year does count as one year on the bench)
- Advisor Approval
- Delivery of 1 candidate speech to other members in the ICJ outlining his/her qualifications and vision

JUSTICE IN THE INTERNATIONAL COURT OF JUSTICE

Justices will be elected from current participants in the International Court of Justice. They are responsible for thoroughly researching the cases both prior to and during the conference, and

by actively and enthusiastically participating in lawyer questioning and Court deliberations. Justices must also remember the importance of decorum, the dignity with which they behave and that they require all in the courtroom observe.

- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Candidate MUST have one year of experience in the International Court of Justice (This means if a candidate is running his first year at the conference, he MUST be on a lawyer team)**
- **Advisor Approval**
- **Delivery of 1 candidate speech to other members in the ICJ outlining his/her qualifications and vision**

INTERNATIONAL COURT OF JUSTICE LIAISON

The International Court of Justice Liaison will assist the ICJ President and justices in any needs as they arise. S/he will manage the court docket, make copies of any documents as necessary, type and post the court's decisions and complete any additional tasks as they are requested by the justices or component leaders. Requirements include:

- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Advisor Approval**
- **Delivery of 1 candidate speech to other members in the ICJ outlining his/her qualifications and vision**

DEPARTMENT OF PUBLIC INFORMATION

Print Division Editor and Producer

Video Division Editor and Producer

The Print Division Editor and Producer will work together and manage the publications of the conference newspapers. The Video Division officers will work collaboratively to manage all aspects relating to the newscasts and the conference slide show. These officers are selected from current DPI members. Their duties shall include, but not be limited to the following:

- Publication of one newspaper and one short newscast by 11:00 PM the night before the conference (Previewing the conference, containing a conference agenda, and using articles written in advance by DPI members. This paper shall be distributed to delegates upon their arrival at the conference on Thursday.)
- Contact all DPI members prior to the conference to make sure they are working on their first article, per the assignment in the delegate manual.
- Management/Coordination of DPI members; giving article and news segment assignments
- Proofreading each publication, which includes checking for grammatical errors as well as the presence of general good taste, and delivering a copy to the state director or assistant director for approval before final printing.
- Development, shooting and editing of pieces suitable for newscasts.
- At a minimum, the DPI Print Division shall be responsible for publishing two newspapers per day. At a minimum, DPI Video Division shall be responsible for one newscast per day.
- A layout and masthead will be designed for YMCA Center for Civic Engagement. Conference papers WILL NOT deviate from this layout.

- Editor shall ensure that each component receives coverage in the paper, newscasts, and slide show. Note: The Conference Staff IS NOT a component. Though it is appropriate to make the occasional mention of them, or to do a single story about their role at the conference, they should never take up more column inches than delegates.
- Design, layout, construction and editing of one slide show per conference, to be shown on Saturday night. This slide show must be completed on a schedule that allows ample time for the state director or assistant director to watch and approve before it airs.
- The DPI shall serve as the 'Communicator' of the conference, not the entertainer. It IS NOT the job of the conference paper to entertain the delegates, but rather to inform them of day-to-day happenings at the conference. There is nothing wrong with one or two feature stories or entertainment pieces (doodle areas). However, our Department of Public Information will be a serious component producing intelligent and engaging material.

REQUIREMENTS:

- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Advisor Approval**

CHAPLAIN

The conference Chaplain will be expected to prepare invocations for opening session on Friday and closing session on Sunday. The Chaplain must participate in a MUN component: GA, ICJ, DPI, Security Council, or Secretariat and complete the assignments of that component.

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- **Advisor Approval**
- **Delivery of 1 candidate speech outlining his/her qualifications and vision**
- **Candidate speeches MUST be ISSUE-BASED and submitted by the designated conference due date.**