

*23rd Annual Tennessee YMCA
MIDDLE SCHOOL
MODEL UNITED NATIONS*

Sponsored by the YMCA of Middle Tennessee



*Advisor
Manual*

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Our resolution template is available online at <http://www.tennesseevig.org/un/msmun/index.htm> for students to use for writing their resolutions.

GENERAL INFORMATION

Tennessee YMCA Middle School Model United Nations

Conference Dates:

A November 9, 2011

B November 10, 2011

OVERVIEW

Each fall, the YMCA of Middle Tennessee sponsors a Model United Nations conference. At the conference, Tennessee middle school students learn about the United Nations by representing member states in a mock United Nations.

Students form delegations and represent member countries interests in the General Assembly by drafting and debating resolutions. These resolutions cover a wide variety of topics of international concern.

LOCATION

Embassy Suites
Murfreesboro, TN

ELIGIBILITY

Students Grades 5-8

DELEGATION SPECIFICS

Each country must be represented by 3 delegates.

RESOLUTIONS

Each delegation is required to write a unique General Assembly resolution on any topic they deem important to the country they represent unless otherwise noted. Please make certain that delegates avoid plagiarism of outside sources. If evidence of plagiarism exists, delegates can expect to be disciplined by the State Youth in Government Office. Authors of plagiarized resolutions will be dismissed from the conference, and joke resolutions will not be accepted or entertained in General Assembly.

Please make certain resolutions are typed using the resolution template provided on our website. You can find the template by visiting www.tennesseeccce.org.

COUNTRY REQUESTS

Country requests will be accepted beginning immediately. Country assignments will be made to delegations on a first come, first serve basis. You will be notified of your country assignments as the request forms arrive at our office. When all assignments have been made, you will receive a complete list of country assignments for your school for the conference. *We ask that you please review this list when you receive it to ensure that your records match ours. Surprises are only fun when they can be handled PRIOR to the week of the conference!* 😊

DEADLINES

➤ COUNTRY REQUESTS:

Will be accepted effective immediately

Delegates will be assigned a country on a first-come, first-serve basis.

Country requests will be accepted by fax, but **ONLY** if forms are completed, PRINTED and in INK, and if you call or email us before you fax so that we know to be expecting your requests.

➤ ALL RESOLUTIONS ARE DUE:

October 5, 2011

****Please be certain your students use the resolution template provided online at our website at www.tennesseeccce.org to type their resolutions in proper format.*

*NO late resolutions will be accepted. There will be no refunds to delegates already assigned to a country, but substitutions will be allowed.****

NOTE....

REMEMBER, YOU CAN'T WRITE A RESOLUTION UNTIL YOU HAVE HAD YOUR COUNTRY SELECTION CONFIRMED BY THE STATE OFFICE. SO DON'T SEND US A RESOLUTION ON OCTOBER 5TH IF YOU'VE NEVER GOTTEN THAT CONFIRMATION!

Awards for MUN

We give out outstanding delegate and outstanding resolution awards to those students whose resolutions most innovatively demonstrate feasible, well-researched resolutions and to those students who exemplify strong debate skills and extensive knowledge of international issues.

An Outstanding Cultural Costume Award will be given to the delegates who best exemplify the most authentic cultural dress of their Model United Nations country.



Students not wishing to compete in the cultural costume contest will, of course, be required to adhere to the dress code in the code of conduct for the entire conference.

Much Ado about Lunch...



FYI – We will break for lunch during the conference, however, we will not be providing a meal, so you're on your own!

The Embassy Suites in Murfreesboro sits adjacent to The Avenue Mall, which has a variety of restaurants at varying price ranges. All locations in The Avenue are within walking distance from the conference center.

In addition, if you are interested in setting up a buffet at the Embassy Suites, we can work to make arrangements. Depending on the number of students that participate, this will cost between \$10 and \$15 a person. There is a minimum so please contact us if you are interest in this option as soon as possible. Once we have arranged the buffet, we will send out a new invoice to advisors including the cost of the lunch.

Advisor Checklist

Did I forget anything?



*Please FAX, SCAN/EMAIL or MAIL all items to the
YMCA Center for Civic Engagement Office!*

**1000 Church Street
Nashville, TN 37203**

Phone: 615.256.9622 x 72330

Fax: 615.242.9499

Please retain a copy for your records.

**Checklist of items to be returned to the
Center for Civic Engagement Office:**

- ❑ **Country Request Forms (Must be returned A.S.A.P.)**
- ❑ **Advisor Registration (Please submit WITH Country Requests)**
- ❑ **Any Financial Assistance Requests (DUE OCTOBER 5th)**
- ❑ **All Resolutions (October 5th)**
- ❑ **Invoice & Payment (October 5th)** *You will have confirmation of Financial Assistance approvals from us prior to this, and payment will be accepted AT the conference should you need more time.*
- ❑ **Chaperone Registrations (October 22nd)**

2011 Tennessee YMCA Middle School Model United Nations

CHAPERONE REGISTRATION

Conference A

Conference B

(Circle One)

SCHOOL: _____

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____

FYI...

If you are unable to get your chaperones to fill this out for some reason, just send it in with a name & school only. We need at least those two things for each chaperone so we can pre-print nametags for them!



YMCA Center for Civic Engagement Delegate Code of Conduct

The purpose of the YMCA Center for Civic Engagement is to educate its participants on the processes of government at the city, state, national and international levels, in the hopes of beginning what will be a lifetime of civic engagement for our alumni.

Given such, a code of conduct has been developed to help ensure that every delegate receives the maximum benefits possible as a result of their participation. This code of conduct is applicable to adults as well as student delegates. With that in mind, the following code of conduct has been adopted:

All individuals participating in the YMCA Center for Civic Engagement Conferences will conduct themselves in a respectable and positive manner and present a good and decent reflection of themselves, their school and their community.

All participants share equally the responsibility for their actions when violations of the code are witnessed. Those who decide to be present when a violation occurs, shall, by their choice, be considered a participant in the violation. In this program there are no “innocent by-standers.”

Plagiarism of outside sources will not be allowed for any delegates. If evidence of plagiarism exists, delegates can expect to be disciplined by the YMCA Center for Civic Engagement. Authors of plagiarized resolutions will be dismissed from the conference.

Dress code for conference is business attire. No jeans!

Young ladies: Suits, dresses, long skirts, blouses or sweaters and appropriate shoes (no sandals or flip-flops). Tennis/athletic shoes are not appropriate, nor are strapless or spaghetti strap style tops. Also, no cropped tops and no bare midriffs please. **Skirts must be one inch above the knee or longer.**

Young men: Suits or blazers and slacks, shirt and tie. Appropriate shoes. (Appropriate means, as it does for young ladies, no sandals, e.g. Birkenstocks, or tennis/athletic shoes.)

When choosing an outfit, ask yourself, “Would I wear this to a job interview at a law firm if I really wanted to be hired?” Obviously, if the answer is no, then you should probably search the closet again. And, please do not be offended if conference staff asks you to return to your room and change. We are merely upholding this dress code and would never personally criticize your fashion sense! ☺

Possession and or use of alcoholic beverages, drugs (unless prescribed), tobacco products or pornography by any participant will result in an immediate expulsion from the conference. Any participant who is expelled from the conference will be sent home at his or her own expense. Parents and school administration will be notified of the expulsion as soon as possible, and students should be aware they might also be subject to further disciplinary action by their respective schools with regard to specific school policies.

All delegates are to participate in all scheduled events. This includes the nightly activity.

Nametags must be worn visibly at all functions.

Destruction of personal property, hotel or other property will result in immediate expulsion. Any delegate responsible for damages must make restitution and will be held accountable for any legal actions that follow.

No food or drinks shall be permitted in any session. No cell phones, pagers or other electronic devices are allowed in any session.

Noise must be kept to a minimum in all hotel hallways. YMCA staff will investigate any complaints waged by other hotel guests.

ABSOLUTLEY no throwing anything over the balconies of the hotel.

Use of the Tennessee State Capitol sound system is prohibited. Tampering with the components of the sound systems (microphones, cords etc) is prohibited. Delegates who violate this regulation will be expelled from the conference.

Use of the Tennessee State Capitol voting machines is strictly prohibited. No touching or pushing buttons in chamber seats. Violation of this regulation is grounds for expulsion.

Violation of any conference guidelines may result in dismissal from the conference and/or the suspension of your school for the next CCE Conference.

The YMCA Center for Civic Engagement staff reserves the right to make amendments to the delegate code of conduct at anytime. Notice of these amendments will be given to all delegates and advisors.

Waiver

I grant permission for photographs, written/art work, quotes, videos or other media which may include my child, to be used in media releases which benefit the YMCA Center for Civic Engagement.

I have read and adhere to all delegate guidelines:

Delegate Signature: _____

Date: _____

Print Name: _____

Parent Signature: _____

Date: _____

Print Name: _____

School: _____

Tennessee YMCA Middle School Model United Nations

FEE SUMMARY

**The registration fee for delegates to the
2011 Tennessee YMCA
Middle School Model UN will be as follows:**

\$35.00

Per Student

The YMCA of Middle Tennessee does have a policy that no one is to be denied participation because of an inability to pay. Financial assistance is available to those who need it, but the Financial Aid Form in this manual must be completed in full in order for a participant to be considered for aid.
(Unless you can verify that the student in need is on free lunch)

All financial aid forms are due to the Center for Civic Engagement Office
no later than OCTOBER 5th.

**ALL PAYMENTS WILL BE ACCEPTED EITHER
PRIOR TO OR AT YOUR RESPECTIVE
CONFERENCE.**

(If possible, it is preferable that you pay with one check from the school.
Receipts will be provided.)

YMCA Center for Civic Engagement

INVOICE

Once the Center for Civic Engagement office receives this from you, we will make a copy for our records, sign your original and return it to you.

Please use this form as your invoice.

As always, substitutions are welcome, but no refunds will be given for students who drop.

CONFERENCE: A B

SCHOOL _____

of Registered MUN Delegates _____

on Free/Reduced Lunch --- _____

of paying MUN Delegates _____ X \$35.00 = _____

TOTAL AMOUNT DUE: \$ _____

FOR STATE OFFICE USE ONLY

Date Received _____

PAID _____ BALANCE DUE _____

APPROVED _____

WRITING YOUR RESOLUTION

Definition:

A resolution is a written proposal that deals with the issues being entertained by a UN committee. In your case, your resolution will need to concern topics that would fall within one of the standing committees being heard at our Model United Nations conference. (*You should consult your advisor for a listing of these committees.*) Your resolution will first be heard in a sub-committee setting, then ranked. Should you rank well enough to move on to committee, you will present your resolution again for consideration by the committee as a possible resolution to be heard in the Plenary Session of the General Assembly.

PLEASE USE THE RESOLUTION TEMPLATE PROVIDED ON OUR WEBSITE TO TYPE YOUR RESOLUTION ACCORDING TO THE FOLLOWING GUIDELINES:

Structure: *You do not submit this as part of your resolution online.*****

Resolutions are divided into three parts:

1. Header
2. Preambulatory Clauses
3. Operative Clauses

Here's a further description of what those sections should include:

▪ **HEADER**

The header will provide the basic information about your resolution purposes, used mainly for administrative purposes by the Secretaries General. (AKA State YIG Office) The template on our website includes a prompt for all of the items required for your header. They are:

Sponsor (Your country)

Delegates (Alphabetical listing of your country members)

Committee (One of the standing committees)

Topic (Of your choosing, so long as it fits into one of our committees)

▪ **PREAMBULATORY CLAUSES**

These clauses introduce the problem at hand, provide necessary background information, and give a general indication of the attitude of the resolution. You should begin each of your preambulatory clauses with an underlined word, as in the sample resolution found in this manual. Please see the list of sample preambulatory clause beginnings in this manual for some ideas.

▪ **OPERATIVE CLAUSES**

Your operative clauses should be the meat and potatoes of your resolution. They should outline your ideas and specific proposed actions for the resolution. An operative clause should present your solution or solutions to the problem you're addressing. A good operative clause can be one of many things: original, innovative, concerning policy, and economically and politically feasible. Each of your operative clauses should be numbered, and like your preambulatory clauses, should begin with an underlined word or words. Each clause should end with a semi-colon. Some good examples of operative clause beginnings are: *Calls for*, *Strongly encourages*, & *Establishes*.

MORE TIPS FOR WRITING AN EFFECTIVE RESOLUTION

Provided courtesy of the Memphis University School Government Club

GENERAL BACKGROUND:

The United Nations is a community of its member states. It exists for two general purposes:

- 1) To maintain peace and security, and prevent aggression, amongst nations. The Security Council is the only UN body with the authority to pressure or punish countries through military or economic means.
- 2) To improve the quality of life for the people of the world. This is carried out through one of the dozens of UN organizations and committees.

The United Nations is **NOT** a world government. It cannot violate the “national sovereignty” of a member nation; that is, the right of a nation to control its own internal affairs. Hence, UN.

SPECIFICS ON RESOLUTIONS:

Resolutions are merely suggestions, requests, or statements of “world opinion.” (The exception to this is the “peace and security” function of the Security Council).

The General Assembly and its committees are the bodies in which all member nations discuss world problems and propose solutions. The purposes of GA resolutions are to define and describe problems and propose solutions. More specifically:

- 1) A resolution may propose that specific nations alter their behavior in order to be in line with principles and guidelines stated in one of the dozens of agreements, treaties, declarations, reports, or protocols that most nations have previously signed. Examples range from the UN Declaration of Human Rights to the Kyoto Protocol on Global Warming to the UN Charter itself, and many, many others. Specific punishments may be **suggested**, if desired, for nations who are in violation.
- 2) A resolution may call on member nations to adopt by their vote a new position or viewpoint regarding a more specific international issue (for instance to “request action to solve” this or “condemn or oppose” that).
- 3) A resolution may seek to develop and gain approval for a specific program or course of action to be carried out by one of the UN organs (Examples of such organs are the UN Commission on Human Rights, the UN Children’s Emergency Fund, The UN Development Programme, the UN Environment Programme, the UN Educational, Scientific and Cultural Organization, the UN Disarmament Commission, the UN International Drug Control Programme, and many, many more).

A resolution can create a new organization or committee, but be careful because an organ already exists for practically every matter of world concern. (The UN needs creative solutions and will power, not more bureaucracy).

WHAT DO I NEED TO KNOW TO WRITE A GOOD RESOLUTION?

1) Your country's outlook and priorities. Aside from having a general knowledge of your country's geography, culture, economy, government and recent history, there are UN-based sources, such as the book, *A Global Agenda: Issues Before the General Assembly of the UN*, published annually by the UN Association of the USA (called UNA-USA).

Another very possible "short-cut" would be to go to the web site your country's Permanent Mission to the UN. Here your country issues position statements, as press releases, regarding the selected issues currently before the General Assembly (<http://www.un.int/brazil> or **whatever your country is**).

2) The pressing issues or needs confronting the UN today, and which would concern your nation directly (as a national or regional need) or indirectly (as a concerned "world citizen").

3) What UN declarations, statements, reports, or protocols now exist concerning your issue or topic. If none exist, then you may propose that a new statement of opinion/goals be adopted. But again, make sure none already exist before doing this.

4) What UN organizations or commissions already exist to deal with your issue or topic.

OTHER THINGS I MIGHT WANT TO KNOW:

There are some topics or problems of general concern about which you may not be writing a position paper. It's a good idea to familiarize yourself with a few of these in order to be an effective delegate in general. Those broad, general topics include: improving health and education, fighting crime or terrorism, promoting economic development (agricultural and industrial or high technology), debt relief for poor nations, reforming the UN system or its finance, protecting the environment, eliminating or limiting weapons of mass destruction, improving the lives or protecting the rights of women and children, assisting refugees fleeing economic or military disasters, and so on.

With these problems of *general* concern, remember that long-term complex problems require long-term detailed solutions. Hence, in many cases, your resolution alone is probably not going to entirely solve those problems. Think of it as the first, even if limited, step toward a later, more comprehensive solution. Or, your resolution may identify a small, but important, problem that exists with a UN program. In this case, you could propose a specific reform which "fine tunes" that UN program.

Remember that unless a problem is totally unique to your nation or region, or a dire emergency exists, it is not a good idea to personalize an assistance effort (for instance, to improve literacy in *my country* only). With most problems, such as those related to health, education, or economic

development, a large number of country's face those problems in common. So, think in terms of general programs and solutions.

Keep in mind the UN financial resources involved with your plan or solution. You will probably be asked this question in debate. This would be decided by the magnitude or severity of the problem. How extensive is the problem? How many nations and people are affected by it? One idea would be to go to the UN budget and see what the UN organization or commission in question spends on comparable problems. Where does your topic fit in that organization's, or the world's, priorities?

UNITED NATIONS

CURRENT MEMBER STATES

BOLD indicates Security Council Member

Afghanistan	Cuba	Japan
Albania	Cyprus	Jordan
Algeria	Czech Republic	Kazakhstan
Andorra	Dem. People's Rep. of Korea	Kenya
Angola	Dem. Rep. of the Congo	Kiribati
Antigua & Barbuda	Denmark	Kuwait
Argentina	Djibouti	Kyrgyzstan
Armenia	Dominica	Lao People's Dem. Rep.
Australia	Dominican Republic	Latvia
Austria	Ecuador	Lebanon
Azerbaijan	Egypt	Lesotho
Bahamas	El Salvador	Liberia
Bahrain	Equatorial Guinea	Libyan Arab Jamahiriya
Bangladesh	Eritrea	Liechtenstein
Barbados	Estonia	Lithuania
Belarus	Ethiopia	Luxembourg
Belgium	Fiji	Madagascar
Belize	Finland	Malawi
Benin	France	Malaysia
Bhutan	Gabon	Maldives
Bolivia	Gambia	Mali
Bosnia & Herzegovina	Georgia	Malta
Botswana	Germany	Marshall Islands
Brazil	Ghana	Mauritania
Brunei Darussalam	Greece	Mauritius
Bulgaria	Grenada	Mexico
Burkina Faso	Guatemala	Micronesia
Burundi	Guinea	Republic of Moldova
Cambodia	Guinea-Bissau	Monaco
Cameroon	Guyana	Mongolia
Canada	Haiti	Montenegro
Cape Verde	Honduras	Morocco
Central African Republic	Hungary	Mozambique
Chad	Iceland	Myanmar
Chile	India	Namibia
China	Indonesia	Nauru
Colombia	Iran	Nepal
Comoros	Iraq	Netherlands
Congo	Ireland	New Zealand
Costa Rica	Israel	Nicaragua
Cote d'Ivoire	Italy	Niger
Croatia	Jamaica	Nigeria

Norway
Oman
Pakistan
Palau
Panama
Papua New Guinea
Paraguay
Peru
Philippines
Poland
Portugal ** will be served by SC Pres.
Qatar
Republic of Korea
Romania
Russian Federation
Rwanda
Saint Kitts & Nevis
Saint Lucia
St. Vincent & the Grenadines
Samoa
San Marino
Sao Tome & Principe
Saudi Arabia
Senegal
Serbia
Seychelles
Sierra Leone
Singapore
Slovakia
Slovenia
Solomon Islands
Somalia
South Africa
South Sudan
Spain
Sri Lanka
Sudan
Suriname
Swaziland
Sweden
Switzerland
Syrian Arab Republic
Tajikistan
Thailand
former Yugoslav Rep. of Macedonia
Timor-Leste

Trinidad & Tobago
Tunisia
Turkey
Turkmenistan
Tuvalu
Uganda
Ukraine
United Arab Emirates
United Kingdom of Great Britain & Northern Ireland
United Republic of Tanzania
United States of America
Uruguay
Uzbekistan
Vanuatu
Venezuela
Viet Nam
Yemen
Zambia
Zimbabwe

***DO NOT REQUEST A NON MEMBER STATE ON
YOUR COUNTRY REQUEST FORM!***

Non Member States will only be utilized if all other countries are assigned, in which case we will contact schools and /or delegations directly when we reach that point.

Non Member States

African Union
Asian-African Legal Consultative Organization
Caribbean Community
European Community
International Organization for Migration
International Seabed Authority
International Committee of the Red Cross
Holy See
League of Arab States
Palestine
Organization of Islamic Conference