

TABLE OF CONTENTS

GENERAL INFORMATION

Program Administration	1
Conference Dates	2
Component Options	3-6
Premier Delegation	7
Deadlines	8-9
Banned Topics List	10
Governor's Cabinet Positions	11
Conference Leadership Opportunities	12
Officer Job Descriptions	13-17
Election Regulations	18-19
Awards Distribution & Criteria	20
Sample Conference Agenda	21-24

REQUIRED FORMS

Adult Registration	25
Background Authorization	26
Delegate Code of Conduct	27-28
Rooming List	29
Invoice Worksheet	30
Financial Responsibility Statements (School and Student)	31-32
Financial Aid Application	33
Candidate Nomination Form	34
Candidate Profile	35
Candidate Speech Approval Form	36
Legislative Branch Registration	37
Governor's Cabinet Registration	38
Lawyer Team Registration	39
Lobbyist Registration	40
Print Press Corps Application	41
Video Press Corps Application	42
Committee Clerk Recommendation	43

REFERENCE MATERIAL

Format for Debate	45
Writing Your Bill	46
More Hints for Bill Writing	47
Everything You Need to Know about a Bill	48-50
How to Write a Fiscal Line Item	51-52
Understanding the Committee Process	53
Rules of Procedure	54-57
Table of Motions	58
Tennessee Legislative Glossary	59-62
How a Bill Becomes a Law	63
Constitution of the State of Tennessee	64-87